###### BROWNS LANDING NORTH

**ARCHITECTURAL REVIEW BOARD**

**MODIFICATION REQUEST FORM**

PLAN REVIEW FOR BROWNS LANDING NORTH ARCHITECTURAL CONTROL COMMITTEE APPROVAL

To Applicant: All new construction, changes and additions must be in compliance with the Browns Landing North Property Owners Association, Inc. Covenants and Restrictions. Please read them carefully prior to construction. The lot owner will be responsible for the cost of repairing any damage to Browns Landing North Property Owners Association property as a result of construction and/or alterations approved herein.

|  |  |
| --- | --- |
| **Applicant Name:** |       |

|  |  |  |  |
| --- | --- | --- | --- |
| **LOT #** |     | **Property Address:** |       |

|  |  |
| --- | --- |
| **Owner:** (if different from applicant) |       |
| Mailing Address (if different from above) |       |
| City/State/Zip |       |
| Telephone # |       |
| Email address: |       |

|  |  |
| --- | --- |
| **Contractor** (if applicable) |       |
| Address |       |
| City/State/Zip |       |
| Telephone # |       |
| Email address: |       |

[ ]  **EXTERIOR PAINT:** (color modification)

|  |  |  |  |
| --- | --- | --- | --- |
| House Body Color: |       | Trim Color: |       |
| Front Door: |       | Garage Door: |       |

[ ]  **POOL:** Pool company’s spec sheet and Site Plan reflecting placement of house, pool, and pool equipment required. The placement of pool equipment MUST NOT be visible to the street.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Dimensions: |       | Volume of Water: |       | gallons |
| Type of Decking: |       |
| With or without enclosure: | [ ]  With (see below for enclosure details) | [ ]  Without |

[ ]  **PORCH/PATIO/DECK**: Construction Plan and Site Plan reflecting placement of house and porch, patio,

 or deck required.

|  |  |  |  |
| --- | --- | --- | --- |
| Roof: Material |       | Color: |       |
| Knee Wall: Material |       | Color: |       |
| Windows and/or Screening: Material |       | Color: |       |
| With or without enclosure: | [ ]  With (see below for enclosure details) | [ ]  Without |

[ ]  **POOL/PATIO ENCLOSURE:** Construction Plan and Site Plan reflecting placement of house, pool, and pool enclosure required. The enclosure may be reflected on the same Site Plan submitted for pool approval.

|  |  |  |  |
| --- | --- | --- | --- |
| Enclosure: Material  |       | Color: |       |
| Knee Wall: Material  |       | Color: |       |

[ ]  **FENCE:** Rendition and Site Plan (Survey) reflecting placement of house and fence required with layout dimensions.

|  |  |  |  |
| --- | --- | --- | --- |
| Type of Construction |       | Height:  |       |
| Material |       | Color |       |

[ ]  **OTHER:**

Please attach a detailed (to scale) drawing of your plans and samples of colors and materials, and a copy of your survey and site plan of proposed improvements.

**Applications must be filled out completely and supporting materials submitted before being accepted. Submit to the Property Manager by the Friday before the next scheduled meeting. Meetings are held the second Wednesday and the fourth Thursday of each month.**

Is this an amendment or additional information to a previous submittal? [ ]  YES [ ]  NO

 If yes, approximate date of previous submittal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Upon approval, the work shall start approximately  and be completed by

 (date)

approximately .

 (date)

I understand that under the covenants, the Committee will act on this request and provide me with a written response of their decision within forty-five (45) days of receipt of my submittal by the Property Manager. I further understand and agree to the following provisions:

1. No work or commitment of work will be made by me until I have received written approval from the ARC or AMC through Property Management.

2. All work will be done at my expense and all future maintenance will remain at my expense.

3. All work will be done expeditiously once commenced and will be done in a good workmanlike manner by myself or a contractor.

4. All work will be performed at a time and in a manner to minimize interference and inconvenience to my neighbors.

a. All work will begin within 180 days of approval. All approvals are rescinded if work has not commenced within 180 days of approval. Once an approval is rescinded, I agree to resubmit.

5. I assume all liability and will be responsible for all damage and/or injury which may result from performance of this work.

6. I will be responsible for the conduct of all persons, agents, contractors and employees who are connected with this work.

7. I will be responsible for the work to comply with all applicable federal, state and local laws, codes, regulations and requirements in connections with this work, and I will obtain all necessary governmental permits and approvals for the work. I understand and agree that the Browns Landing North Property Owners Association, its Board of Directors, its agents and the ARC and AMC have no responsibility with respect to such compliance and that the Board of Directors or its designated committee’s approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications or work comply with any law, code, regulation or governmental requirement.

8. I hereby authorize members of the ARC and AMC to enter upon my property for the purpose of viewing the proposed modifications prior to and after completion of work.

RESPECTIVELY SUBMITTED BY: ARC APPROVAL:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Owner/Contractor ARC Member

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ARC Member

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ARC Member

**\*\* COMMITTEE USE \*\***

The Architectural Review Board has reviewed the foregoing application and rendered the following decision:

Date:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Check one: |  | Approved |  | Approved with limiting conditions |  | Denied |

Comments/Recommendations: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Limiting Conditions (binding provisions): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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